

Foothills Mennonite Church

Associate Pastor

Job Description

Position

The half-time Associate Pastor will support the Lead Pastor in providing spiritual and pastoral leadership at Foothills Mennonite Church and will work cooperatively with other leaders in the congregation to plan, design and lead meaningful worship. The Associate Pastor will have a particular focus on Sunday worship oversight and fostering community life among younger adult members and families, nurturing an environment of connectedness in the congregation where all persons are encouraged to a deepening faith and relationship with God, and a commitment to following the way of Jesus in a life of service to this church and the wider world.

Qualifications

- Commitment to an Anabaptist Mennonite understanding of faith, and to following the *Confession of Faith in a Mennonite Perspective* and the standard of ethics as presented in *A Shared Understanding of Ministerial Leadership*
- Credentialed or eligible to be credentialed by Mennonite Church Alberta
- Relevant training/education; Christian/Ministry Studies preferred
 - Openness to further training/education opportunities

Personal Attributes

- Deeply grounded in the Biblical story and the life, death and resurrection of Jesus
- Interest in preaching and teaching
- Demonstrated capacity for leadership and ability to work collaboratively with others
- Ability to respect theological diversity within the congregation
- A dynamic and growing faith that finds expression in daily life and in relationship with others
- Self-awareness and a demonstrated ability to empathize with others

Accountability

- The Associate Pastor is accountable to the Lead Pastor, as well as the Board of Trustees as the elected leadership of the congregation
- The Associate Pastor will meet regularly for guidance, support and encouragement from a Pastoral Support Group

DUTIES AND RESPONSIBILITIES

General

- Support the Lead Pastor and church board in the overall church leadership and weekend service planning, design, and execution
- Work as part of a pastoral team, led by the Lead Pastor
- Participation in the staff team, including regular office hours, staff meetings and planning
- Attend Sunday morning services and maintain active church membership
- Connect with Sunday morning attendees, particularly new people
- Build connection with church members

- Correspondence and other paperwork
- Participate in MCA ministries, area conferences and relationships upon discernment and consultation with the Lead Pastor
- Flexible schedule with a combination of regular office hours, evenings and weekends, as necessary
- Fulfill role of Worship Leader regularly
- Preach occasionally
- Perform other duties as assigned

Worship Oversight

- Participate with the Lead Pastor and worship committee and their work of tending the worship life of the community. Assist in planning and facilitating weekly worship services
- Responsible for oversight of Sunday morning services
 - Communicate with worship committee volunteer coordinator
 - Monitor and update worship spreadsheet regularly
 - Communicate with scheduled worship participants (speaker, worship leader, scripture reader, music team, etc.)
- Ensure that worship materials and music are utilized within copyright law
- Support and mentor volunteer worship leaders/participants as needed

Families/Young adults

- Focus on younger adult generations and families
- Give leadership and organization to younger adult ministries
- Work with the Community Life Trustee to organize events
- Support pastoral care and counseling with families in the congregation
- Be an advocate for younger adult needs and programs

Expectation/Compensation

- Half-time position (20-25 hours per week)
- Paid vacation
- MC Canada compensation
- MC Canada benefits