

JOB DESCRIPTION

LEAD PASTOR

Foothills Mennonite Church, Calgary, Alberta

Position

The full-time Lead Pastor will have primary responsibility for providing spiritual and pastoral leadership at Foothills Mennonite Church (FMC), and will work cooperatively with other leaders in the congregation to plan, design and lead meaningful worship. The Lead Pastor will nurture an environment of connectedness in the congregation, where all persons are encouraged to a deepening faith and relationship with God, and a commitment to following the way of Jesus in a life of service to this church and the wider world.

Qualifications

- Commitment to an Anabaptist Mennonite understanding of faith, and to following the *Confession of Faith in a Mennonite Perspective* and the standard of ethics as presented in *A Shared Understanding of Ministerial Leadership*
- Credentialed or eligible to be credentialed by Mennonite Church Alberta
- Previous pastoral experience and training
- Relevant training/education; Master of Divinity/Theological Studies preferred
- Additional training in spiritual direction, pastoral care and conflict resolution would be an asset

Personal Attributes

- Deeply grounded in the Biblical story and the life, death and resurrection of Jesus
- Gifted in preaching and teaching
- Demonstrated capacity for leadership and ability to work collaboratively with others
- Ability to respect theological diversity within the congregation
- A dynamic and growing faith that finds expression in daily life and in relationship with others
- Self-awareness and a demonstrated ability to empathize with others

Accountability

- The Lead Pastor is accountable to the Board of Trustees as the elected leadership of the congregation
- The Lead Pastor will meet regularly for guidance, support and encouragement from the Pastor-Congregation Relations Committee, consisting of members of the congregation appointed by the Board

DUTIES AND RESPONSIBILITIES

Worship and Public Ministry

The Lead Pastor will

- Provide direction and leadership to long-range vision and planning for worship.
- Preach 3 times on average per month - with the intent to nurture spiritual transformation, growing maturity in faith, discipleship and mission.
- Serve as Worship Leader and lead the Children's Feature on a regular schedule developed with the Worship Committee
- Attend meetings and work in collaborative leadership with the Worship Committee to plan congregational worship
- Involve and mentor youth, lay leaders, and others in the congregation in worship leading and other aspects of church leadership
- Officiate communion, baptisms, membership transfers, parent/child dedications and other rites of the church
- Officiate at weddings and funerals as called upon
- Oversee FMC's youth ministry, liaise with youth leaders, and provide theological direction or guidance for teaching
- Initiate and lead faith formation/membership classes in preparation for baptism

Pastoral Care

- Be the primary contact person and provide visitation in the event of crisis situations or death
- Give leadership to the Care Team and attend meetings to coordinate the caring ministries of the Care Team and Community Life Team (e.g., visitation, meals, cards, flowers, prayer shawl ministry, etc.)
- Provide counselling as appropriate, make assessments and referrals to outside agencies and professional counselling services when needed
- Share in the regular visitation of older adults in care facilities and retirement communities
- Provide support for problem solving/conflict resolution

Administration

- Provide supervision and nurture a caring and an effective team environment for all FMC staff
- Work closely with Church Office Administrator to oversee and coordinate daily and weekly tasks
- Report monthly to the Board of Trustees
- Meet weekly with Board executive
- Serve as pastoral resource to the Board to help facilitate the development and implementation of vision, mission and goals of the congregation
- Correspondence and other paper work

Conference Involvement

- Attend Mennonite Church Alberta Pastors Council meetings and retreats
- Attend annual provincial and national Mennonite Church conferences
- Other involvement (camp chaplaincy, speaking engagements, etc.) upon discernment and consultation with the Board Chair

Professional Development

- Participate in continuing education each year through courses, workshops or seminars related to pastoral growth and related areas of pastoral ministry
- Nurture spiritual growth and prayer life through spiritual direction and retreats